



The Institute of Health Systems

HACA Bhavan, Hyderabad, AP 500004, India.

Tels: 91(40)3210136,3210139,3211013,3211014,6613854

Fax:91(40)3241567; E-mail: ih@ih.net

Dr.Prasanta Mahapatra, MBBS, D.Sc, IAS

Date: 9th September, 2002

Director

To: The Secretary
Ministry of Home Affairs (FCRA Section)
Government of India
Loknayak Bhavan
New Delhi- 110003.

Sir,

Sub: Clarification of the procedure for change of address - reg.

This is to kindly inform you that the registered office of the Institute of Health Systems continues to be at the DMS Complex, Sultan Bazar, Hyderabad as indicated in the Memorandum of Association (MOA) and Rules. Because of lack of space for the Administrative and Academic facilities the Institute is now located at the HACA Bhavan, Hyderabad-500004. This fact has been recognised by the Ministry of Home Affairs FCRA Section as can be seen in the correspondence Lt.No.II-21922/58(11)/99-FCRA.II, dated 3rd, May, 1999 from the Ministry to the Institute.

In this connection, please help us with details of prescribed procedure, if any, for change of address.

Thanking you,

Sincerely,


Prasanta Mahapatra

List of Enclosures:

1. Memorandum of Association, Institute of Health Systems
2. Correspondence from Ministry of Home Affairs (FCRA) to the Institute of Health Systems